

Food Vendor Application

Dr. Martin Luther King, Jr., Sanford, FL
36th Commemorative Celebration

Festival Event
Monday, January 15, 2024

401 East Seminole Blvd.
Sanford, FL 32771

Festival will be held on the
event grounds of the
Sanford Civic Center, near the
beautiful shores of
Lake Monroe

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|--------------------------|
| Company Name: |
| Vendor Name: |
| Vendor Address: |
| Vendor Telephone Number: |
| Email Address: |

List food items you will be selling:

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APPLICATION DEADLINE – Friday, January 5, 2024

Non-Profit - \$100 + \$50 (refundable cleanup deposit) = \$150

Booth 10 x 10

501c 3 or 4 Civic Organizations – documentation required

For-Profit - \$200 + \$50 (refundable cleanup deposit) = \$250

Booth 10 x 10 (\$100 for additional 10x10 space)

Food Trucks, Food Vendors

Food Cart - \$75 + \$50 (refundable cleanup deposit) = \$125

Booth 10 x 10 or Cart

Hot dogs, Candy Apples, Desserts, Peanuts

Payment Options:

- Cash
- Money Order or Cashier's Check
Payable to: MLK Committee
P.O. Box 500, Sanford, FL 32772
- PayPal – www.MLKsanford.org (surcharge)

Questions or Information Contact

Vandell Hilton at 407-687-7166

Vandellhilton@yahoo.com

FOOD VENDOR GUIDELINES

LOCATION: 401 East Seminole Blvd., Sanford, FL 32771

TIME: Festivities start immediately after parade
(estimated start time 11:00am and end time 4:00pm)

*MLK Festival will be held on the
event grounds of the
Sanford Civic Center, near the
beautiful shores of
Lake Monroe*

1. Vendor setup is 6:30am to 9:30am on the day of the event, Monday, January 15, 2024. Vehicles are only allowed in the park for vendor setup purposes. Please make sure that your vehicle is out of the park by 9:30am. A vendor space will be assigned at check-in.
2. Tables, tents, chairs, and special equipment will be the responsibility of the vendor. Please do not leave vendor area unattended. In the case of high winds, please secure tents.
3. Subletting of vending space or power prohibited.
4. Food vendors must indicate food items being sold. Once approved, payment must be received by application deadline, January 5, 2024. Space is limited so assignments will be granted on a 1st come 1st serve basis.
5. Food Vendor space is 10 x 10. A \$100 fee for additional 10 x 10 space.
6. All approved vendors will have to complete a City of Sanford, Hold Harmless and Indemnification Agreement (available on the next page)
7. No alcohol or controlled substance will be allowed.
8. Food vendors must properly dispose of trash, oil and grease.
9. Food Trucks are responsible for traffic cones in the front and back of vehicle.
10. Electricity will not be provided. Low noise generators are allowed.
11. Food Vendors MUST have \$1,000,000 Product Liability Insurance, with the City of Sanford and the Dr. Martin Luther King, Jr. Celebration Committee as additional insurers. Please submit a hard or electronic copy along with payment. NO EXCEPTIONS, MUST BE PROVIDED BY APPLICATION DEADLINE – January 5, 2024.
12. REFUND POLICY: NO REFUNDS due to inclement weather or No Shows. If an alternate event date is rescheduled due to weather, all approved vendors will be automatically approved to vend on this date.
13. Breakdown and Clean-up starts at 3:30pm. A MLK Committee Member will check each Food Vendor's area from 3:45pm to 4:30pm for clean-up approval. All waste materials (trash, oil/grease) must be properly disposed to receive \$50 deposit.

CITY OF SANFORD ESTOPPEL NOTICE, INDEMNIFICATION, COVENANT AND HOLD HARMLESS AGREEMENT (PART OF ALL SPECIAL EVENT APPLICATIONS)

The City of Sanford hereby advises the applicant that the activities that are part of the **(Special Event Name) Dr. MLK, Jr. Steering Committee**, special event plans of the applicant filed with the city on **(Date) Monday, January 15, 2024**, may give rise to liability of diverse types and natures. The City of Sanford is not responsible for any events that are not specifically sponsored by the City of Sanford. Approval of a special event is not acceptance of the event as a City of Sanford-sponsored event. Thus, the applicant is advised to ensure that, beyond providing for insurance relative to its own activities, it would be prudent for the applicant to resolve all insurance needs with the participants, vendors, etc., that relate to the event in all respects.

The applicant shall take all precautions for the safety of and will provide reasonable protection to prevent damage, injury or loss to all persons and property in association with the special event.

The applicant shall comply with all laws, ordinances, rules, regulations, and other orders regarding the safety of persons or property, or their protection from damage, injury or loss with regard to the special event.

The applicant shall be responsible to ensure that all trademark and copyright laws and all other laws relating to intellectual property rights are adhered to in every respect.

In any emergency affecting the safety of persons or property, the applicant shall act with care and discretion to prevent threatened damage, injury, loss or death.

The applicant shall indemnify and hold harmless the City of Sanford and its officials, officers, employees, agents, servants, invitees and guests from and against all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or resulting from the event. Accordingly, the undersigned for the applicant and her/himself and any and all derivative claimants, of whatsoever type or nature or relationship, understands that the City of Sanford and its officials, officers, agents and employees, assume no liability whatsoever for any loss that may result from the special event in any way whatsoever to include, but not be limited to, any personal injury or property damage or loss that the undersigned, or any of its agents, employees, participants, vendors, or derivative claimants, may cause or suffer, of whatsoever type or nature or cause, as a result of, or associated with, the special event.

In consideration of, and as an inducement for, the City of Sanford approving the special event application, the undersigned, as an individual and for the applicant and any and all derivative claimants including, but not limited to, any and all heirs, assigns, executors, beneficiaries, administrators, and any and all other claimants or legal representatives of whatsoever nature or relationship, do hereby forever fully release, remiss, indemnify, acquit, forever discharge, and hold harmless and blameless, the City of Sanford and its officials, officers, employees, agents, servants, invitees and guests from, against and for any claims relating to losses described above or otherwise contemplated by law in any respect; the activities that relate, in any way, to the special event; personal injury or property damage, of whatsoever type or nature, that arise, in any way from the special event; and any all damages or losses however claimed or asserted or cognizable under law that any claimant may suffer or cause as a result of, directly or indirectly, the special event. I recognize and assume any and all risks, known or unknown, relating to the special event and covenant on behalf of myself and all derivative claimants, as aforementioned in every respect, not to sue the City of Sanford or its officials, officers, employees, agents, servants, invitees and guests, or any one of them or combination of them.

Should the City of Sanford be sued as a result of the special event in any way or manner, the applicant shall be notified of such suit and, thereupon, the applicant shall have the duty to defend the suit and the City of Sanford.

Should judgment be awarded against the City of Sanford in any such case, the applicant shall forthwith pay the same and relieve the City of Sanford of any obligations relating thereto. The City of Sanford shall not be liable in any respect or in any nature.

Should the applicant receive notice, in any way, of any suit or claim arising from the special event, the applicant shall promptly advise the City of Sanford in writing.

The undersigned represents that he/she has the right, authority and legal power to execute this document and bind the applicant and her/himself to each and every matter set forth herein.

Applicant Signature

Witness Signature

Print Name: _____ Print Name: _____

Date: