



Dr. Martin Luther King, Jr.
Celebration Steering Committee, Inc.

Website:

mksanford.org

**P.O. Box 500
SANFORD, FLORIDA
32772-0500**

TELEPHONE 407.257.9566

COMMITTEE

MELVIN PHILPOT
CHAIRMAN

KENNETH BENTLEY
CO- CHAIRMAN

LINDA MEDLOCK
TREASURER

SAMATRIA QUINN
SECRETARY

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BISHOP JIMMIE BLAKE

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BARBARA COLEMAN FOSTER

DOMINIQUE FREEMAN

FAITH FREEMAN

BERNADETTE GARDNER

VANDELL HILTON

ALVARISE JAMES, SR.

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MARILYN MARTIN

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CANDACE PERSAD

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ROOSEVELT CUMMINGS

REV. JOSEPH GUNTER

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ANDREA HAYES

WILLIAM TILLMAN, JR.

IN MEMORY OF

IRMA JEAN COPPER

GLORIA WILLIAMS

CITY OF SANFORD

DR. MARTIN LUTHER KING, JR. CELEBRATION STEERING COMMITTEE, INC.

Dear Parade Participant(s):

The Dr. Martin Luther King, Jr. Celebration Steering Committee, Inc., (Dr. MLK, Jr. Committee) proudly presents the Annual Dr. MLK Jr. Parade of the City of Sanford which honors Dr. King's legacy.

The Dr. Martin Luther King, Jr. parade scheduled for Monday, January 16, 2023 in the Goldsboro community begins at Crooms Academy of Information Technology High School, 2200 Historic Goldsboro Boulevard (formerly West 13th Street) Sanford, Florida at 10 am.

The Dr. MLK Committee asks your continued support in our efforts to present a parade with integrity and dignity. As a way to improve the quality of the parade, the Dr. MLK, Jr. Committee is encouraging more decorative floats, vehicles, walkers, bands, singing groups, dance groups to represent what the day really means — brotherhood/sisterhood, brotherly/sisterly love, nonviolence and service to mankind to help him up and not down. Together, we can make this the best and most memorable parade and celebration. The parade participation entry fee is \$15 for any motorized vehicle or walking group. The entry fee does not apply to public or private schools.

Please find attached three (3) items:

- Parade Application
- Parade Rules and Regulations
- Hold Harmless and Indemnification Agreement

Please complete and submit the Parade Application and Hold Harmless Agreement to the Dr. MLK, Jr. Committee. The signer of the application will be notified if a parade participants' meeting will be required. If a meeting is scheduled, the application signer is requested to be present to answer any questions and/or concerns that you or the Parade Committee may have regarding your performance, float, vehicle, or group participation. Weather permitting, we look forward to a great parade. Thank you! Register at your earliest convenience as the deadline is approaching quickly.

Sincerely,

Melvin Philpot

Melvin Philpot, Chairman
Dr. Martin Luther King, Jr. Celebration Steering Committee, Inc.

Attachments

DR. MLK, JR. PARADE
of the City of Sanford, Florida
Monday, January 16, 2023 • 10AM • Historic Goldsboro Boulevard

1. Entry Fee: \$15 per Motorized Vehicle/\$15 per Walking Group
2. Parade Entry Deadline: Thursday, January 12, 2023
3. Required Parade Entry Information, must be submitted by entry deadline
 - Parade Application
 - Hold Harmless and Indemnification Agreement (attached)
 - Motorized Vehicle: copy of Driver's License, Registration and Automobile Insurance
4. Submit Parade Entry Fee by: Check or Money Order – payable to MLK Committee
or Visit: www.Mlksanford.org to pay via PayPal

SUBMIT REQUIRED PARADE ENTRY INFORMATION TO:
MLK Committee, P.O. Box 500, Sanford, FL 32772

Questions, please contact - Mr. Kenneth Bentley at 321-262-5075 or [email: Info@mlksanford.org](mailto:Info@mlksanford.org)

Entry Name:
*Contact Name:
Address:
Telephone Number:
Email:
Alternate Contact Name:
Alternate Contact Telephone Number:
Alternate Contact Email Address:

***This person will be responsible for compliance with parade regulations; will be required to check in at parade registration area (Pook Bear Restaurant parking lot, corner of Persimmon Avenue and Historic Goldsboro Boulevard) by 9:30 AM day of event; will be responsible for briefing all their participants of safety regulations; and handle the overall coordination of their entry.**

Type of Entry: (Information on number of participants helps us in staging area)

- **Float _____ Dimensions of float AND tow together:**
 - **Length _____**
 - **Width _____**
 - **Number of riders: _____**
 - **Number of walkers: _____**
 - **Floats must have and should be checked for:**
 - **Brakes**
 - **Charged battery**
 - **Enough gas, spare tire, support equipment**
 - **Driver visibility and ventilation**
 - **Safety railing, belts, back supports or handholds for riders**

- **Marching Unit: Number of participants_____ Choral Group: Number of participants _____**

(Number of participants for Marching Unit does not apply to Middle or High School Bands)

- **Dance Group: Number of participants _____**
 - **Number of Vehicles _____**

- **Motorized Vehicle Group: Number of riders _____**

LIST PASSENGERS ON BOARD DURING PARADE ... (PLEASE ADD ATTACHED SHEET, IF NECESSARY)

2023 PARADE RULES & REGULATIONS
(Please read carefully before completing the application)

For safety reasons (to both spectators and parade participants) NO CANDY THROWING from floats or moving vehicles will be allowed. Candy or other handouts may be given by helpers alongside the parade float/vehicle/walkers only.

****** NO RAIN DATE ******

**DATE: Monday, January 16, 2023/ Time: Staging @ 8:00AM – Parade begins @ 10:00AM
PARADE ROUTE: Staging at Crooms Academy of Information Technology High School,
2200 Historic Goldsboro Boulevard - disbursement at Holly Avenue.**

1. This event is scheduled for the date and time listed above, the parade participant(s) agree that the Dr. Martin Luther King, Jr. Celebration Steering Committee, Inc. will not be responsible for any loss caused by fire, flood, theft, rain, cold, fog, or any other elements of nature or man.
2. All entries must submit along with their application, a non-refundable parade entry fee of \$15 or the appropriate amount. Make Checks Payable to MLK Committee. Parade entry fee does not apply to Public/Private Schools.
3. No individual walking group/club/vehicle will be allowed to take part in the parade without the prior approval of the Parade Committee, who reserves the right to reject those entries not in compliance or do not adhere to the following regulations, (4 through 13).
4. Parade participants are required to present their identification tags/permits at all times. (City Permits will be given out during the staging time).
5. All individuals and organizations participating in the parade are subject, while in the City of Sanford, to obey the laws and regulations of the jurisdiction. Failure to adhere to those laws and regulations or to obey the lawful command of an official empowered to give such command, will cause immediate removal from the parade, and may be cause for arrest and/or fine.
6. Marshals assigned for this purpose will control the conduct and movement of the parade. Participants will obey the directions of the Marshals as it relates to the parade. Failure to do so will cause the offending individual, walking group or motorized vehicle to be removed from the parade.
7. Units may contain no element higher than thirteen feet (13'), to provide clearance of overhead wires and traffic lights.
8. All units with children under third-grade (3rd) level require that adults are stationed along the parade route to assist in the event young person become tired or require other attention.
9. For everyone's safety, no candy or any object will be thrown during the parade. No firecrackers, discharge of firearms or other pyrotechnic is allowable.
10. Individuals and organizations in the parade must perform courteously, in good taste and with safety in mind at all times during the formation, execution, and dismissal of the parade. There will be no persons hanging out of vehicle windows and/or doors.
11. To preserve the integrity of the parade, ONLY music that reflects the image of Dr. Martin Luther King, Jr. is allowable. Any other is grounds for removal from the parade.

12. Parade Units are limited to 30 seconds to perform in the designated Performance Zones. If you would like to show-off your talent longer than 30 seconds, please submit a completed Park Entertainment Participant application for Sanford's Got Talent. Visit: www.mlksanford.org for this application.

Performance Zones – after 30 second performance, please continue to move forward with parade procession

- Historic Goldsboro Blvd. and Oleander Avenue
- Historic Goldsboro Blvd. and Olive Avenue
- Historic Goldsboro Blvd. and William Clarke Avenue

13. All floats, marchers, and vehicular entries in the parade must be decorated and/or carry signs, banners, or other displays that reflect the parade theme of, **Dr. Martin Luther King, Jr.**

TO ENSURE PROCESSING BY THE PARADE COMMITTEE, ADHERE TO THE FOLLOWING:

1. **A completed Parade Application must be submitted to the Dr. MLK, Jr. Committee by parade entry deadline of Thursday, January 12, 2023.**
2. **Must include Parade Entry Fee of \$15 or appropriate amount when submitted. *(This requirement does not apply to public/private schools.)***
 - **Make checks pay able to MLK Committee**
 - **PayPal – Visit: www.mlksanford.org**
3. **For motorized vehicles: Copy of Auto Insurance, Driver's License, Registration must accompany application.**
4. **Must include a completed and signed Hold Harmless Agreement form, which is located on back of the application. *(This requirement does not apply to public/private schools.)***

Please mail all required entry information to: Dr. MLK, Jr. Committee, P.O. Box 500, Sanford, FL 32772

Questions, please contact - Mr. Kenneth Bentley at 321-262-5075 or [email: Info@mlksanford.org](mailto:Info@mlksanford.org)

THANK YOU FOR YOUR SUPPORT!

501(c)(3) organization



CITY OF SANFORD ESTOPPEL NOTICE, INDEMNIFICATION, COVENANT AND HOLD HARMLESS AGREEMENT (PART OF ALL SPECIAL EVENT APPLICATIONS)

The City of Sanford hereby advises the applicant that the activities that are part of the (Special Event Name) **Dr. MLK, Jr. Steering Committee**, special event plans of the applicant filed with the city on (Date) **Monday, January 16, 2023**, may give rise to liability of diverse types and natures. The City of Sanford is not responsible for any events that are not specifically sponsored by the City of Sanford. Approval of a special event is not acceptance of the event as a City of Sanford-sponsored event. Thus, the applicant is advised to ensure that, beyond providing for insurance relative to its own activities, it would be prudent for the applicant to resolve all insurance needs with the participants, vendors, etc., that relate to the event in all respects.

The applicant shall take all precautions for the safety of and will provide reasonable protection to prevent damage, injury or loss to all persons and property in association with the special event.

The applicant shall comply with all laws, ordinances, rules, regulations and other orders regarding the safety of persons or property, or their protection from damage, injury or loss with regard to the special event.

The applicant shall be responsible to ensure that all trademark and copyright laws and all other laws relating to intellectual property rights are adhered to in every respect.

In any emergency affecting the safety of persons or property, the applicant shall act with care and discretion to prevent threatened damage, injury, loss or death.

The applicant shall indemnify and hold harmless the City of Sanford and its officials, officers, employees, agents, servants, invitees and guests from and against all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or resulting from the event. Accordingly, the undersigned for the applicant and her/himself and any and all derivative claimants, of whatsoever type or nature or relationship, understands that the City of Sanford and its officials, officers, agents and employees, assume no liability whatsoever for any loss that may result from the special event in any way whatsoever to include, but not be limited to, any personal injury or property damage or loss that the undersigned, or any of its agents, employees, participants, vendors, or derivative claimants, may cause or suffer, of whatsoever type or nature or cause, as a result of, or associated with, the special event.

In consideration of, and as an inducement for, the City of Sanford approving the special event application, the undersigned, as an individual and for the applicant and any and all derivative claimants including, but not limited to, any and all heirs, assigns, executors, beneficiaries, administrators, and any and all other claimants or legal representatives of whatsoever nature or relationship, do hereby forever fully release, remiss, indemnify, acquit, forever discharge, and hold harmless and blameless, the City of Sanford and its officials, officers, employees, agents, servants, invitees and guests from, against and for any claims relating to losses described above or otherwise contemplated by law in any respect; the activities that relate, in any way, to the special event; personal injury or property damage, of whatsoever type or nature, that arise, in any way from the special event; and any all damages or losses however claimed or asserted or cognizable under law that any claimant may suffer or cause as a result of, directly or indirectly, the special event. I recognize and assume any and all risks, known or unknown, relating to the special event and covenant on behalf of myself and all derivative claimants, as aforementioned in every respect, not to sue the City of Sanford or its officials, officers, employees, agents, servants, invitees and guests, or any one of them or combination of them.

Should the City of Sanford be sued as a result of the special event in any way or manner, the applicant shall be notified of such suit and, thereupon, the applicant shall have the duty to defend the suit and the City of Sanford. Should judgment be awarded against the City of Sanford in any such case, the applicant shall forthwith pay the same and relieve the City of Sanford of any obligations relating thereto. The City of Sanford shall not be liable in any respect or in any nature.

Should the applicant receive notice, in any way, of any suit or claim arising from the special event, the applicant shall promptly advise the City of Sanford in writing.

The undersigned represents that he/she has the right, authority and legal power to execute this document and bind the applicant and her/himself to each and every matter set forth herein.

Applicant Signature

Witness Signature

Print Name: _____ Print Name: _____

Date: